CALL FOR QUOTATIONS FOR JANITORIAL SERVICES

FROM MAY 2022 TO DECEMBER 2022

1. Quotations are called for janitorial services for the office premises of the Consulate General of Sri Lanka in Milan located at Via Giovanni da Udine 15/A, 20156, Milan.

2. Interested companies can send quotations guided by form attached at Annex I and with a copy of trading licence/ company registration by post to "Via Giovanni da Udine 15/A, 20156, Milan" or by email to slcg.milan@mfa.gov.lk on or before **5th May 2022.**

3. All quotations should be signed. If submitted by email quotations should be signed and scanned in the pdf format.

4. The office premises is around (800 sqm) and consists of 10 rooms, meeting room, reception area, waiting area, terrace (courtyard) public toilets & staff toilets.

5. The contract is from 15 May 2022 to 31 December 2022. Provision of service is for 5 days per week (Monday to Friday) from 2.00 pm to 6.00 pm. Scope of work will be emailed upon requested. On-site inspections could be arranged during week days from 2.30 pm. to 5.30 pm. Please contact the Consulate General on telephone No 0039-02-49536530 or email slcg.milan@mfa.gov.lk for further details, if required.

6. It shall remain the sender's responsibility to ensure that the quotations reach the address on or before the deadline. Quotations received after the deadline will not be considered.

Consulate General of Sri Lanka,
Milan, Italy

21.04.2022