

Details for submitting quotations

1. Quotations must be submitted only using the company letterhead
2. All chemicals used for running the service must comply with the applicable standards
3. Execution/ Specifications of the service provided
4. Frequency of the service (Daily/weekly/Monthly)
5. Duration of the contract
6. Insurance & obligations of the company towards its employees
7. Supply of necessary equipment /cleaning material and chemicals
8. Monthly charges for ordinary cleaning (Whether vat is included/ excluded)
9. Payment method
10. Conditions of Contract: Agreement to continue the same rate throughout the contract period